



READING MEMORIAL HIGH SCHOOL MARCHING BAND

Dear Band Directors,

Thank you for your participation in this year's NESBA show held at Reading Memorial High School at 3:00 pm on Saturday, October 17. Enclosed is a schedule of events, directions, map of our facility showing warm-up and performance areas, and an invoice for your group's show fee. Please make sure that you read through the packet. This year we have 20 bands participating in the show so it will be extremely important that everyone understands what to do so that the show can run on time.

Bus and Truck parking and unloading areas will be located behind the RMHS Field House and the Performing Arts Center parking lot. (Please see the enclosed map.) Bathroom facilities are available in the RMHS Field House and in the Performing Arts Center

It is recommended that spectators arrive in advance of their band's performance time. There is limited parking on the street and in the lot nearest to the field area.

Please take a moment to fill out this form, this will help our parent group run a more organized show. <https://forms.gle/vBucrr7uE5kdYAue9>

If you have any questions or need any other information, please feel free to contact me. On the day of the competition, I will be available by cell phone at 978-853-6883. Until then, the best way to contact me is by email at joseph.mulligan@reading.k12.ma.us

Thank you once again for participating in our event. We look forward to hosting you and your band on Saturday October 17th.
Sincerely,

Joe Mulligan
Director of Bands
Reading Memorial High School

At Arrival

Students Buses/Student Drop Off- From Oakland Road turn right to enter the high school complex. A greeter will be there to assist you. The buses will park and unload students in the performing arts center parking lot. The greeters will also stamp hands and assist in any way needed.

Equipment Trucks- From Oakland Road turn right to enter the high school complex. A greeter will be there to assist you. The equipment trucks will park and unload equipment behind the field house.

Please Note- To minimize distracting noise of trucks moving over speed bumps behind the stands, trucks may be asked to wait with engines off at check in during a performance.

Handicap Parking- Handicap parking is available. Please check in with the greeters at the entrance to the high school complex off of Oakland Road.

Public Parking- Public parking is available in the High School parking lot and along Birch Meadow Drive and Oakland Road.

Warm-up and Pit Areas

Wind, Battery & Guard Warm-up Areas- The warm up areas are in the softball fields behind the practice turf. Guards will warm up on the practice turf. Please make sure that you face away from the performance area.

Front Ensemble Warm-up Areas- The front ensembles will warm-up in the parking lot next to the Superintendent's office. Please see attached map. Please note that the Front Ensemble Entrance and Exit is in a different location than the wind and battery.

Fifteen minutes prior to their performance time, all bands and pit crews are asked to exit the warm-up areas. Guides will be there to assist with this.

Additional Information

Ticket prices for the public are \$10 (HS students and younger as well as senior citizens) and \$15 (Adults). You can also buy tickets online ahead of time. There is a flyer attached.

School restrooms are in the Performing Arts Center entrance (Bus Parking) and the Field House (just outside the stadium).

Please enjoy food and drink from our concessions facility. I have attached the menu.

Please remember that there is **NO FOOD OR DRINK, with the exception of water**, allowed on either turf fields.

Emergency medical response will be on call.

INVOICE



Reading Memorial High School
Band Parent Organization
62 Oakland Rd
Reading , MA 01867
EIN 04-2888658

Bill To:

Invoice Date	9/7/2026
Payment Due Date	10/17/2026

DESCRIPTION	QTY	UNIT PRICE	TOTAL
NESBA Reading Show Registration Fee	1	175.00	175.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00
			0.00

Remarks / Payment Instructions: Payment Due October 25, 2025	SUBTOTAL	175.00
Please make all payments to RMHS BPO	Balance Due \$	175.00

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.) Reading Memorila High School Band Parent Organization	
	2 Business name/disregarded entity name, if different from above.	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☒ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. 62 Oakland Road 6 City, state, and ZIP code Reading, MA 01867 7 List account number(s) here (optional)	Requester's name and address (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number								
			-				-	
OR								
Employer identification number								
0	4	-	2	8	8	8	6	5 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person 
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Date **04 Sept 2024**

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they



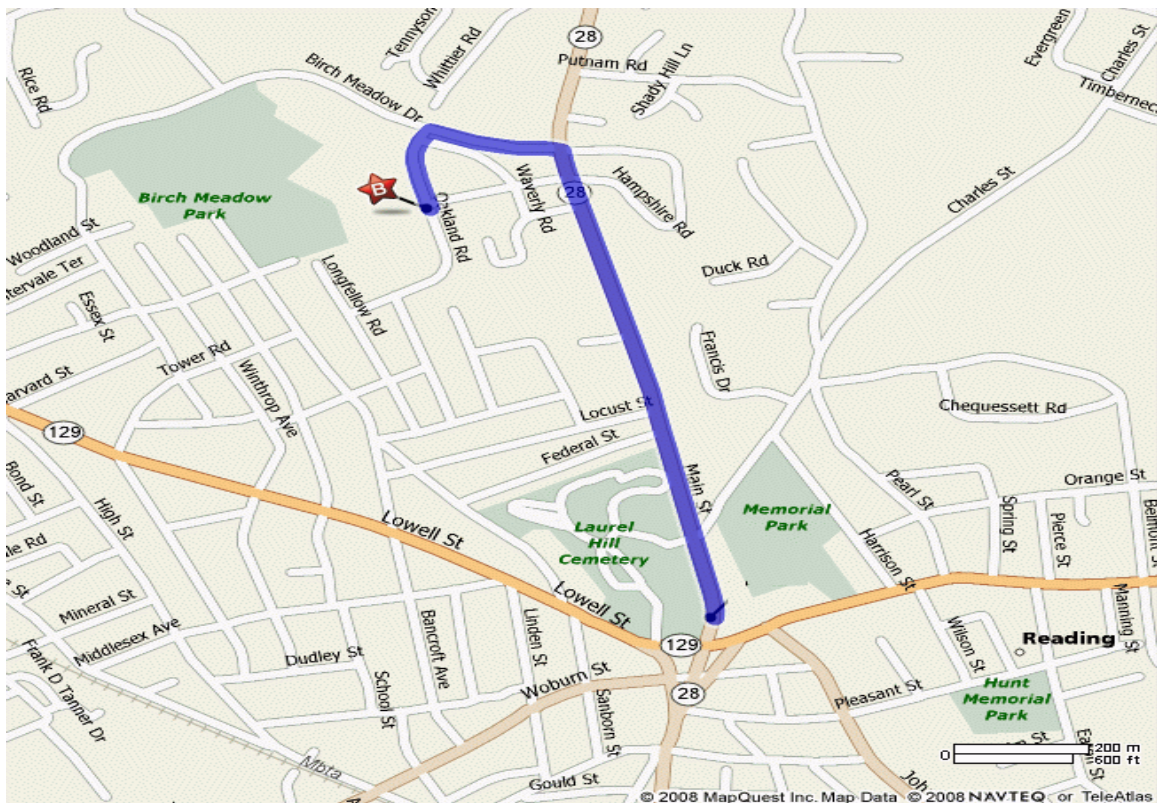
Directions to Reading Memorial High School

62 Oakland Road

Reading, MA 01867

Telephone Number (781)944-8200

Fax Number (781)942-5435



From Route 128 (95) North or South: take Exit 38B North and proceed on Route 28 North through the center of Reading. As you leave Reading Square, the large white church will be on your left. Continue on Rt. 28 for approximately $\frac{3}{4}$ mile. At the next set of traffic lights, turn left onto Birch Meadow Drive. Take the first left off Birch Meadow Drive (Oakland Rd.), then an immediate right for athletic events; take the 3rd right at the top of the hill for the high school itself.

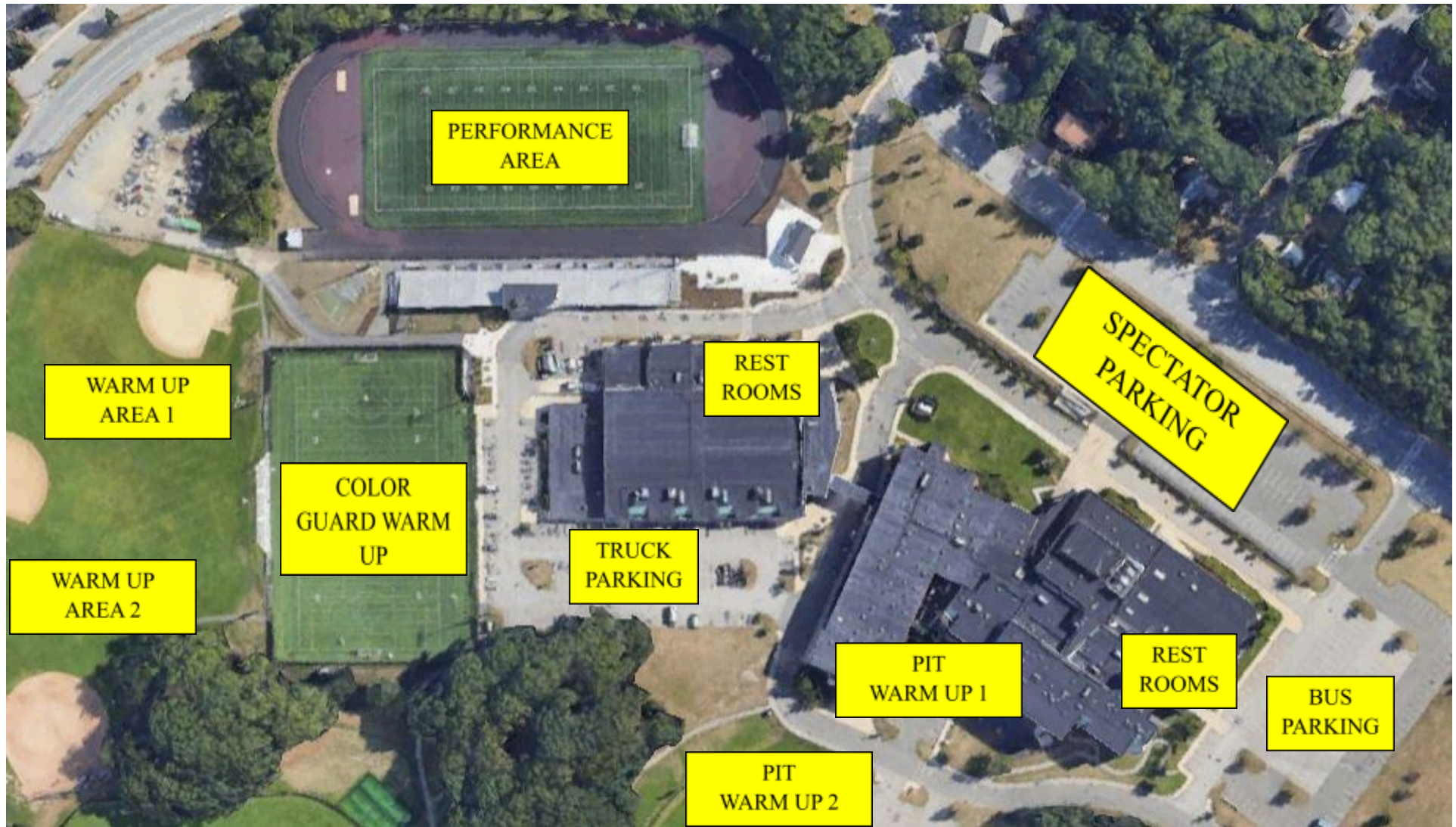
From Route 93: take Exit 38. At the end of exit ramp head toward Reading Square on Route 129 East (Lowell Street). At the town square, follow the road to the left in front of the large white church. At the traffic lights, turn left onto Main Street (Rt. 28) and continue straight for $\frac{3}{4}$ mile. At the next set of traffic lights, turn left onto Birch Meadow Drive. Take the first left off Birch Meadow Drive (Oakland Rd.), then an immediate right for athletic events; take the 3rd right at the top of the hill for the high school itself.

NESBA SHOW READING MEMORIAL HIGH SCHOOL

OCTOBER 17, 2026

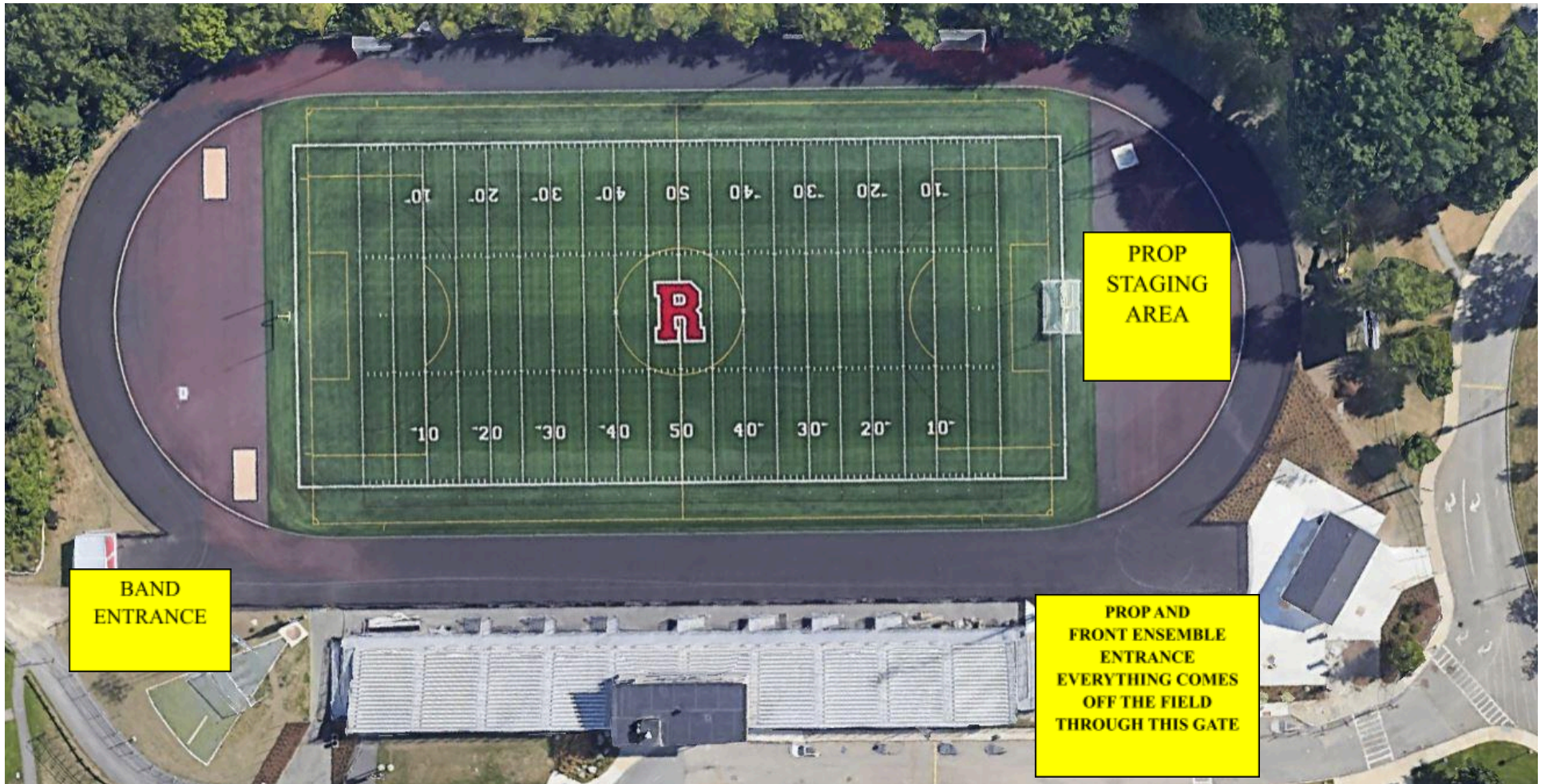
Band	Division	Warm-Up Time	Warm-Up Area	Depart for Gate	Gate	Performance
North Middlesex	I	2:15-2:45	Area 1	2:45	2:50	3:00
North Andover	III	2:30-3:00	Area 2	3:00	3:05	3:15
Woburn Memorial	III	2:45-3:15	Area 1	3:15	3:20	3:30
Salem Witches	III	3:00-3:30	Area 2	3:30	3:35	3:45
New Bedford	III	3:15-3:45	Area 1	3:45	3:50	4:00
Bedford	III	3:30-4:00	Area 2	4:00	4:05	4:15
Melrose	II	3:45-4:15	Area 1	4:15	4:20	4:30
Medford	II	4:00-4:30	Area 2	4:30	4:35	4:45
Westford Academy	II	4:15-4:45	Area 1	4:45	4:50	5:00
Danvers	II	4:30-5:00	Area 2	5:00	5:05	5:15
Salem Blue	II	4:45-5:15	Area 1	5:15	5:20	5:30
B.M.C. Durfee	II	5:00-5:30	Area 2	5:30	5:35	5:45
Fitchburg	II	5:15-5:45	Area 1	5:45	5:50	6:00
Reading Memorial	II	5:30-6:00	Area 2	6:00	6:05	6:15
FIRST HALF AWARDS 6:30						
Millbury	IV	6:15-6:45	Area 2	6:45	6:50	7:00
Biddeford	IV	6:30-7:00	Area 1	7:00	7:05	7:15
Methuen	IV	6:45-7:15	Area 2	7:15	7:20	7:30
Oakmont-Overlook	IV	7:00-7:30	Area 1	7:30	7:35	7:45
Randolph	V	7:15-7:45	Area 2	7:45	7:50	8:00
Quincy / North Quincy	V	7:30-8:00	Area 1	8:00	8:05	8:15
Merrimack College	College	7:45-8:15	Area 2	8:15	8:20	8:30
SECOND HALF AWARDS 8:45						
END						9:15

**READING MEMORIAL HIGH SCHOOL
NESBA SPONSORED EVENT
OCTOBER 17, 2026**



Bus parking is in the Performing Arts Center Lot. There are restrooms for students there.

READING MEMORIAL HIGH SCHOOL
NESBA MARCHING BAND SHOW
PERFORMANCE SITE MAP
OCTOBER 17, 2026



SNACK SHACK MENU



SNACKS

Hot dog	\$3
Chicken pot pie	\$6
Pizza slice	\$4
Cup 'o noodles	\$3
Pretzel	\$3
Apple crisp	\$7
Candy	\$3
Popcorn	\$3
Chips	\$3

GLUTEN FREE

GF hot dog	\$4
GF cup 'o noodles	\$4

(GF sweets available at Bake Sale table)

BEVERAGES

Soda	\$3
Water	\$3
Coffee	\$3
Hot chocolate	\$3

Thank you to our sponsors!



Allergen warning

This is **not** a dedicated gluten free facility. Cross-contamination is possible.

Reading Memorial High School

NESBA

MARCHING BAND COMPETITION 10/17/26



Skip the line!

Get tickets now



Performance
Schedule

www.nesba.org



Location:

Reading Memorial High School
62 Oakland Rd
Reading, MA 01867